

# APIC ASSOCIATION FOR PROFESSIONALS

## IN INFECTION CONTROL AND EPIDEMIOLOGY

### Long Island Chapter 38

### General Meeting Minutes 1/15/2008

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Andrea Genovese-Candela, President, called the General Meeting to order at 1pm. Minutes of Jan 2008 meeting were accepted. Meeting adjourned at 2pm.

ITEM	DISCUSSION	RESPONSIBILITY
<b>Standing Business:</b>		
<b>I. New member Introductions</b> <b>Job openings</b>	New members: The chapter welcomed Bonnie Moralis from St Catherine's  Job openings: Richmond Medical Center in Staten Island – contact Eileen Morgan at 718-818-3183 Director and Assistant Director positions at Brookdale – reported by Bob Garcia Members are encouraged to check the chapter website for job openings	
<b>A. Chapter Calendar Review &amp; President Board Issues</b> <ul style="list-style-type: none"> <li>• Schedule of meetings</li> <li>Strategic Plan</li> </ul>	Andrea chaired her first Board meeting and the Board welcomed her as our new President. Andrea and the general membership acknowledged B. Lambert for her year of service as chapter President and her abundant contributions to the chapter. B.Lambert was presented a plague as a gift from the chapter.  The Board discussed possibly changing the location of the meetings to facilitate attendance of all members. <b>The February meeting is changed to 2/12/08 due to the President's holiday week and vacations.</b> An email will be sent to all members regarding change in meeting location from March through June to St Catherine's in Smithtown, instead of South Oakes in Amityville. Members will be asked to respond with a preference. The Board voted to change the date of the June meeting from June 17 to June 10, 2008 due to a conflict with APIC national meeting.	All Board members
<b>II. Standing Business</b> <ul style="list-style-type: none"> <li>• Financial Report</li> <li>• Bylaws</li> <li>• Strategic Plan</li> </ul>	They reported that we earned \$50 from Infectious Awareables from purchases made through the chapter website. Written report pending. Mileage reimbursement was discussed and the Board agreed to increase reimbursement to 50.5cents per mile effective immediately. Meal reimbursement for those who attend NYSACC was also discussed and the Board agreed to increase reimbursement to \$30/day for 2 day meeting.	P. Kabitghang
<b>III. Old and New Business</b>		
Chapter Conference	Andrea reported an update on the Conference planning in Francina's absence. The Swan Club is booked and speakers are still being confirmed. 3 rooms are available: 1 for vendors and registration, 1 for the conference and 1 for meal buffet. Continental breakfast, buffet lunch and a pm snack will be offered. A save the date reminder will be sent out.	Program committee members
Schedule of meetings	Meeting location for March through June will be announced after the email survey is completed	
NYS Infection Control training course for new practitioners	NYS IC course scheduled to be offered in March, is postponed due to a problem securing the funding. Updates will be provided when available.	

Election Results	D. Caccavale was voted President Elect for 2008 and J. Padrone was voted nominating Chair	
Vacant positions and update	<p>Andrea reminded the chapter that we will be looking for a new Treasurer elect candidate next year. This is a Board position who serves as a trainee for two years then moves into the Treasurer position. Additionally, the chapter will be looking for a Secretary for 2009 to replace D. Caccavale. Marketing and PR positions remain open.</p> <p>NYSACC – another rep is needed to work with Cathy Shannon  Acute Care Rep – a member is needed to replace Cathy Shannon  LTC rep – D.Caccavale is recording Secretary and President Elect. S. Martino accepted the position of LTC rep.  Acute care rep- Ray Luttinger accepted the position to replace Cathy Shannon  Education – Kathy DiBenedetto and Maribeth Andresen are co chairs now  Program chair – Francina Singh will remain chair of the program committee  Strategic Plan and Bylaws and policy and procedure – the Board will clarify if Josie Padrone has agreed to continue with these functions. Andrea and Donna will also work on this as well.  Website – Andrea will continue to maintain the website until Barbara Kranz decides if she is able to take this over  Newsletter – MaryLou Solliday will continue  Fundraising – Debbie DeDomenico will continue  Nominating – Josie Padrone was elected to this position  PR/Marketing – still open  Corresponding Secretary – Patrice Fitzsimmons will continue</p>	
F. Other new items	<p>D. Caccavale sent emails to all the lapsed members to encourage rejoining Chapter 38. To date no responses have been received.  Andrea will be mailing the letter to APIC National nominating D. Caccavale for the Chapter Leadership award.  Kathy DiBenedetto was welcomed to the Board as the Education Co-chair  Chapter sponsors for meeting luncheons were discussed. The Board discussed possibly drafting a letter with some vendors that the sponsors could use locally. Kathy D. will draft the letter.  Andrea discussed the possibility of doing another needs assessment for Education. Kathy D. will follow up on this  Patrice reported that 31% of our current members are CICs. The National average is 30%. The Board discussed ways of encouraging certification.</p>	
<b>IV. Committee Reports</b> <ul style="list-style-type: none"> <li>● Gov't Affairs</li> <li>● Education</li> <li>● Membership</li> <li>● Library</li> <li>● Nominating</li> <li>● Marketing</li> <li>● Website</li> <li>● Newsletter</li> <li>● Fundraising</li> </ul>	<p>LTC – D. Caccavale reported that the committee discussed recent JCAH surveys, GI outbreaks in some facilities, MRSA in a pediatric facility, PPV in LTC facilities, Survey issues in a VA facility including fingernail issues, personal supply storage and storage of central supplies. Susan Martino agreed to replace Donna as the LTC representative.</p> <p>Acute Care – Cathy reported that the group discussed cleaning key boards, bleach wipes and Cdiff, curtain cleaning schedules, disposal of canisters filled with fluid i.e. suction, OSHA and N95 fit testing, a measles and chickenpox exposure in 1 facility</p> <p>NYSACC- Cathy S. reported about the MRSA Bill pending and the NHSN renewal process. The NHSN renewal process is lengthy and there are problems with the system. The Dec and Jan meetings were cancelled and the next NYSACC is tentatively in March. Cathy will be asking Mary Lou Roth, who sponsored the MRSA legislation, to participate in our chapter conference as the governmental speaker.</p> <p>Education – see above  Membership – Nancy Barrett reported on the CIC statistics for the chapter at 31% of members with</p>	

	<p>current certification. Some possibilities to increase the number of CICs were discussed. Nancy reminded members to please return outstanding library resources and remember to pay dues timely</p> <p>Nominating – thanks to Barbara Kranz for coordinating the election process today&gt; J. Padrone will take over this position for 2009</p> <p>Marketing – rep still needed</p> <p>Website – see above</p> <p>Newsletter – 2 or 3 articles are still pending for the next newsletter</p> <p>Fundraising – Debbie reports that Spring cards are still available. Ideas for other types of cards were discussed. Art auction possibility was discussed as well as raffle donations from membership.</p>	
<b>V. Public Health Announcements</b>	<p>Suffolk DOH – 2 tetanus cases were reported in 2007</p> <p>Nassau DOH – Andrea reported that there is a new commissioner, Dr Greenberg</p>	

**\*\* Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**

**Go to [www.apic-longisland.com](http://www.apic-longisland.com) . Save it as a Favorite.**

**\*\*\*In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

**Next Meeting:                    Tuesday February 12, 2008**  
**South Oaks Hospital , Chapel Auditorium**  
**See Chapter Website for directions**

**Educational Session for February 12, 2008:**

**Speaker: Jeanine Woltman RN, BSN, CIC**

**ICP, North Shore University Hospital at Glen Cove**

**Topic: Emergency Preparedness**

**Lunch provided by Thomas Kubler, NY Regional Sales manager PDI Sanicloth and Chlorascrub**

Respectfully submitted,  
Donna Caccavale RN MBA, ICP