

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

Long Island Chapter 38

General Meeting Minutes 6/12/07

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Barbara Lambert, President, called the Meeting to order at 12noon. Minutes of May meeting were accepted. Meeting adjourned at 3pm.

ITEM	DISCUSSION	RESPONSIBILITY
Standing Business:		
A. Chapter Calendar Review & President Board Issues <ul style="list-style-type: none"> • Schedule of meetings • Strategic Plan 	-B. Lambert requests photos from the members for the chapter newsletter and website. Photos will be taken at National APIC in June. -Schedule of meetings: B. Lambert reports that the Sept through Dec meetings are yet to be confirmed at South Oaks, since Brunswick is now closed. N. Barrett offered Our Lady of Consolation for the 2 nd half of the year. Thanks to the chapter members who have graciously made arrangements for our meeting locations. Discussion of changing the monthly meetings to the 4 th Tuesday of the month will continue in Sept. Email will be sent to Board members regarding preference for meeting dates. -Strategic Plan: B. Lambert reports that the Chapter is on target with the plans. Changes will be finalized by B.Lambert and A. Candela.	All Board members
B. Treasurer's report	J. Luchetti reported \$284 in the Conference Fund and \$1170 in the General fund reflecting dues from APIC members. The General fund has a balance of \$ \$19074.58 and the chapter has \$10,000 in CDs. Written report pending.	J. Luchetti
C. Chapter Bylaws	A. Candela has taken over this role. The bylaws will be reviewed again at the next meeting, and then sent to National.	A. Candela All Board members
New Business		
A. Chapter Conference	The Board discussed the Oct 2008 Chapter Conference. F. Singh will be unable to continue as conference chairperson. A group will meet on August 21 st in the evening at Our Lady of Consolation in West Islip. An email will go out to members interested in participating in the program development. Please RSVP to N. Barrett. Several Board members volunteered to participate on the committee: A. Genovese, D. Caccavale, N. Barrett, M. Solliday, C. Shannon, P. P.Kabigting, P.Fitzsimmons and B. Lambert. A. Candela investigated multiple sites for the conference and the Board voted to book the Swan Club in Roslyn and put down a deposit asap to hold the date. The Board thanks Andrea for a job well done, once again. Those attending National APIC will report back on some possible topics for the conference. The conference will be held on Tuesday Oct 21, 2008, in lieu of the monthly chapter meeting.	All Board members
B. Chapter gift for APIC National Conference	D. DeDomenico will be organizing and shipping the gift for the silent auction. B. Kranz will contribute jewelry. The Board thanks Debbie once again for her enthusiasm in preparing the basket on behalf of the chapter.	D. DeDomenico
C. Reports forwarded to Secretary	Members were asked to submit written reports to the Secretary for inclusion in the minutes, especially when reports are lengthy.	All members
D. Job openings	There will be a position opening in October at St Catherines. LI Vets home and Mather have openings as well.	

E. Recent surveys	C. Shannon reported JCAH survey issues related to Hand Hygiene. The expectation was multiple hand washings between each step of a task i.e hanging an IV. Environment was also a big focus during survey.	
F. New member	B. Lambert introduced Debbie Maile from Mather Hospital. APIC welcomes Debbie to the chapter.	
D. Committee Reports <ul style="list-style-type: none"> • NYSACC • Education • Membership • Library • Nominating • Marketing • Website • Newsletter • Fundraising 	<p>B. Lambert requests that committee representatives email reports to D. Caccavale for inclusion in the monthly minutes.</p> <p>NSYACC - B. Lambert reported that R. Strifoff presented a \$100,000 grant for ICE Course training for new ICPs. APIC national does not come to the NY area for training, so courses are not readily available for our members. B. Lambert reported the details of the proposal and that the grant money has to be used by April 2008. The course would be free to participants. GNYHA is not participating. NJ program agenda and ICE 101 outline will be used. 3 members from chapter 38 would be needed to commit to this project with a very tight timeline. The facilitator role has not been decided on yet. Syracuse and Albany are possible locations for the conference. Chapter members will be asked if they are interested in participating. B. Lambert also reported from NYSACC that there is a new law proposal regarding professional enhancers i.e. massage therapists and manicurists and a requirement for IC training. There is also an MRSA bill in the Senate. Regarding the PPV issue, Cathy Shulls will go to Lynn Pollack NYSDOH Immunization Bureau. APIC is requesting clarification in writing for employee PPV since some facilities have recently been cited.</p> <p>Education – M. Tsivitis completed the APIC Chapter Educational Needs Assessment. September meeting will cover highlights from APIC National. Possible topics for Oct meeting were discussed. C. Shannon will be participating in a full day conference on CLABS at CUNY Graduate Center on 7/16/2007.</p> <p>Due to time constraints no other reports were given.</p> <p>Membership Library Nominating Marketing and Website Newsletter Fundraising – see above, chapter gift</p>	All members

Educational Session: Topic: Organizing Your Office and Life

Speaker: Donna Jaroslowski

Professional Organizer, Liberty Organizing

Luncheon provided by Rita Ruch and Rich Murphy, Clorox

**** Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**

Go to www.apic-longisland.com . Save it as a Favorite.

*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

Next Meeting: Thursday September 18, 2007 General meeting at 12noon.

South Oaks Hospital, Chapel Auditorium

See Chapter Website for directions

Respectfully submitted,