

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

Long Island Chapter 38

General Meeting Minutes 6/10/08

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Andrea Genovese-Candela, President, called the Board Meeting to order at 10am. Minutes of May 2008 meeting were accepted. Meeting adjourned at 12pm.

<i>ITEM</i>	<i>DISCUSSION</i>	<i>RESPONSIBILITY</i>
<i>Standing Business:</i>		
I. Chapter Calendar Review <ul style="list-style-type: none"> • Schedule of meetings • Strategic Plan and Bylaws 	September meeting will be held at South Oaks Hospital Chapel Auditorium in Amityville. Meetings will be held at that site through Jan 2009. Members will be notified via email. S. Martino will be asked to book the room. Periodic review of the strategic plan will be done by the President and President-Elect.	
II. Treasurers Report	They distributed the monthly report. The Conference account has \$3000, the CD has \$18,000. Monies were distributed to members for APIC national attendance as approved previously. The Financial assistance application was amended by J. Padrone to reflect the voted change regarding the waiting periods of 3 years from the last award. Application will be emailed to the Board for review.	A. Candela and P. Kabigting
III. Old and New Business		
Chapter Conference Planning	F. Singh reviewed confirmed speakers and will send them letters to confirm. Committee to report at the Swan Club at 7am on the day of the conference. Several speakers still not confirmed and F. Singh will follow up with a possible sanitarian to speak. Lisa Tomlinson from APIC National is a confirmed speaker and has offered to donate her honorarium back to the chapter for education. The Board agreed to purchase CBIC resources with the donation. Travel arrangements will be made by each speaker and reimbursed afterwards. They booked 5 hotel rooms for speakers. Josie will arrange for the transfer of speakers from the airport and conference to the hotels. R. Strikoff did accept the invitation to the conference, as our guest. Josie arranged for Rachel to be our guest of honor and she will be acknowledged at the conference for receipt of the Demille award. There will be a dinner for Rachel the night before the conference for Board members, and conference speakers will also be invited. The vendor list will be forwarded to the Board by Francina and letters have been sent to all the vendors. Speakers CVs and outlines are still pending. The Board discussed the possibility of one summertime meeting on Aug 7 th . This will be coordinated via email over the summer. Debbie DeDomenico will coordinate gifts for speakers from Infectious Awareness and raffles and prizes.	All Board members

	Save the Date cards were printed and will be mailed and sent via email as well.	
IV. Committee Reports <ul style="list-style-type: none"> • Long term Care • Gov't Affairs • Education • Membership • Library • Nominating • Marketing • Website • Newsletter • Fundraising 	LTC – one facility reported several recent exposures. GI virus among staff present in another facility. Some facilities have recently been cited for no written consent for flu/ppv. Discussion of database for PPD reporting revealed that not all present are doing this. Some are testing new employees for varicella, others are not. Gov't affairs- phone conference pending since meeting was cancelled Education – calendar set by K. DeBenedetto through Jan. National attendees reminded to bring info to the Sept meeting for presentation. Membership –N. Barrett reports 93 members and discussed a new member welcome packet Library – copies of SARES distributed Nominating –Josie will be doing the ballot for September. Patrice Fitzsimmons for secretary, Ita Hanson and Barbara Kranz for President Elect, Treasurer Elect – no candidate. ???Joan to stay as past Treasurer, Phey to do a third year as Treasurer Marketing and PR –Debbie Maile and Barbara Kranz to meet with a marketing person for assistance Website – no report. Andrea to continue for now. Newsletter – no report Fundraising – Debbie to take care of silent auction basket for National Conferences.	All members

**** Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**

Go to www.apic-longisland.com . Save it as a Favorite.

*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

**Next Meeting: Tuesday, September 16, 2008
 South Oaks Hospital Chapel Auditorium
 Amityville, New York**

**Educational Session for Sept 16, 2008:
Topic: APIC Chapter 38 members to present topics from APIC National Convention
Lunch provided by: Renee Ramos of Welch Allyn**

Respectfully submitted,

Donna Caccavale RN IC