

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

Long Island Chapter 38

General Meeting Minutes May 19,2009

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Donna Caccavale, President, called the meeting to order at 1pm. Minutes of May meeting will be sent via email. Meeting adjourned at 3pm..

ITEM	DISCUSSION	RESPONSIBILITY
Standing Business:		
2. A. Chapter Calendar Review B. President Board Issues	<ul style="list-style-type: none"> 2009 Meeting Dates: June 16. Thank you to Susan Bayh- Martino for her continued hospitality and use of the South Oaks Facility for our meetings. Board will send a letter of thanks to South Oaks Administration. Information for members Attending 2009 National Conference collected by D. Caccavale will be distributed via email to attendees, ASAP. The chapter made a donation of \$250 to the APIC National Research Fund, in lieu of the traditional gift basket donation. Raffle ticket forms were distributed for those who would like to contribute as well. 3 additional members received awards for attendance at APIC National. Altogether, 6 members received assistance 	All Board Members
C. Chapter Bylaws	Final version to be sent to Board members for review after the National Conference.	Board
D. Strategic Plan	President distributed copies of the current strategic plan for review at the next meeting	Board
E. Treasurer's report	P. Kabigting submitted the Treasurer's report: <ul style="list-style-type: none"> After all expenses related to the conference a profit of \$7500 is noted. 	P. Kabigting
3. New Business		
A. Chapter Leadership Award	J. Padrone to be honored at APIC National. Attendees will join the luncheon on Monday June 8, to show chapter support Congratulations to Josie on such a wonderful honor for herself and for our chapter	All members
B. Chapter Excellence award	APIC National Chapter of Excellence Award. Board discussed which category most appropriate for our Chapter. <ul style="list-style-type: none"> We hope to have the application for award in Member Support and Outreach ready for next year's conference. We feel the website, email network, monthly education programs, library resources, and government affairs interaction at NYSAAC would make us strong contenders. 	All members
C. APIC Brand Logo	The license for the chapter is approved and we are using the new logo	
D. MRSA in schools, NY pending legislation	Several chapter members have volunteered to address this issue on behalf of the chapter, perhaps in the form of a letter to legislation?	C. Shannon et al
E. Chapter 38 Program Evaluation	Revised form approved and will be used for all chapter programs.	ongoing
4. Committee Reports		
A. Services to promote, retain and serve members: <ul style="list-style-type: none"> Education-K. DeBenedetto 	<ul style="list-style-type: none"> Education – Kathy reports that speakers are booked for the next few meetings. Membership – 101 members at present Nominating- Board discussed some possible nominees for the ballot in November Fundraising – Debbie discussed the possibility of an art auction/wine tasting event. Possibly 	All members

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<p>M. Andreson</p> <ul style="list-style-type: none"> • Membership & Library- N.Barrett • Nominating- J. Padrone • Fundraising-D.DeDomenico • Networking- LTC- S. Martino Acute Care – B. Morales <p>B. Mechanisms for timely communication among members:</p> <ul style="list-style-type: none"> • Newsletter- M. Solliday • Marketing & Public Relations: B.Kranz & D. Maile • Website- A.Genovese- Candela • Communication email network- D. Caccavale <p>C. Infection Control and epidemiology activities that support the profession:</p> <ul style="list-style-type: none"> • Gov't affairs-C. Shannon, I.Hanson, N. Barrett • Chapter Conference Planning Committee – Board members <p>D. Mechanisms for assessing chapter needs:</p> <ul style="list-style-type: none"> • Chapter Program evaluations • Email communications 	<p>South Oaks would allow us to use the Chapel Auditorium for the event??</p> <ul style="list-style-type: none"> • Newsletter- Marylou had received some updated articles for the newsletter and hopefully it will go to print by the summer. Perhaps this could be combined with Marketing/PR to facilitate the process. • Website- Andrea asked membership to think about additions/deletions to the website and asked if anyone is interested in taking over as webmaster. It is a wonderful opportunity for a member to learn how to manage a website, as well as a huge service to the chapter. • Communication – Donna discussed the multiple ways the website is useful to members • Gov't affairs – Ita reported that the NYSAAC meeting will be a virtual one on June 1. Members are invited to listen in. This seems like a great idea to increase participation and save the time and cost of the trip. Perhaps this could be explored for our chapter meetings in the future. • Chapter Conference Planning – the Board agreed that we need to begin work over the summer, perhaps in July. Some possible speakers and topics were discussed. Donna suggested that we encourage one of our own members to present at our conference. 	
<p>5. Member introductions and new members. Member appreciation</p>	<p>Members introduced themselves. New members were welcomed to the chapter.</p> <p>D.Caccavale took opportunity to thank some members who regularly make so many contributions to the chapter:</p> <ul style="list-style-type: none"> • M. Tsivitis DOH was thanked for contributing so many educational topics and websites to share with all members • S. Bayh-Martino was thanked for her ongoing hospitality in arranging our meeting location. The rooms are always well prepared and comfortable for us • K. DeBenedetto was thanked for doing such a great job with our educational sessions and for organizing lunch as well 	

