

# APIC

## ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

### Long Island Chapter 38

### General Meeting Minutes 11/20/07

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Barbara Lambert, President, called the General Meeting to order at 1pm Minutes of Oct 2007 meeting were accepted. Meeting adjourned at 3pm.

<i>ITEM</i>	<i>DISCUSSION</i>	<i>RESPONSIBILITY</i>
<b>Standing Business:</b>		
<b>I. New member Introductions Job Opening Announcements</b>	Job openings continue to be posted on the chapter website	
<b>II. Standing Business</b> <ul style="list-style-type: none"> <li>• Financial report</li> <li>• Bylaws</li> <li>• Strategic Plan</li> </ul>	Financial report will be submitted by P. Kabigting Strategic plan on target, no changes at this time. Bylaws under review process.	A. Candela B. Lambert
<b>Old and New Business</b>		
<ul style="list-style-type: none"> <li>• A. Chapter Conference</li> <li>• Schedule of meetings</li> </ul>	The October 21, 2008 Chapter conference will be held at the Swan Club. The Board will visit the Swan Club in Jan. to plan the menu and sign a contract. The program schedule and presentation details still under development. Will make decision concerning possible change in meeting location. Consideration of Our Lady of Consolation for meetings starting February 2008 under review.	All Board members
<ul style="list-style-type: none"> <li>• B. NYS Infection Control training course for new practitioners</li> </ul>	The planned training course in Albany March 3 to March 7 2008 is confirmed. There will be a nominal fee charged. The participants will be responsible for hotel, transportation and dinner expenses.	
<ul style="list-style-type: none"> <li>• C. Public Relations – photos from APIC National Conference for newsletter</li> </ul>		All members
<b>IV. Committee Reports</b> <ul style="list-style-type: none"> <li>• NYSACC-</li> </ul>	NSYACC – No report this meeting Education- M. Tsvitits can no longer chair the committee. She is unable to attend today. Volunteers	All members

<ul style="list-style-type: none"> <li>• Education-M.Tsivitis, M.Andresen</li> <li>• Membership- N.Barrett</li> <li>• Library- N. Barrett</li> <li>• Nominating- B. Kranz</li> <li>• Marketing-</li> <li>• Website – A. Candela</li> <li>• Newsletter- M. Solliday</li> <li>• Fundraising-D. DeDomenico</li> <li>• Long Term Care</li> <li>• Acute Care</li> </ul>	<p>have responded to help assume the role. Will share info at next meeting.</p> <p>Nominating- Ballots to go out in mail and e-mail. Completed ballots must be returned by mail or brought to January meeting.</p> <p>Marketing and Website- J. Greenko had been slated to take over the website for 2008. Need to reevaluate if she will be able to fulfill the role in light of her new personal responsibilities</p> <p>Newsletter- Topics and authors being lined up for next issue.</p> <p>Fundraising- Holiday cards and other items available for sale at meeting. Raffles every meeting.</p> <p>Acute Care-</p> <ul style="list-style-type: none"> <li>a- Discussion of requirements for negative pressure room and required air exchanges. APIC text gives guidelines based on dimensions of the room,</li> <li>b- Question if employees should be part of active surveillance for MRSA. Answer- No- only in outbreak situations.</li> <li>c- Facility to facility report of MRSA in employee obtained from active surveillance. Question- if report should be part of the employee record. Answer- No- unless part of outbreak situation. Need to check with Risk Management if report should be in EHS record.</li> </ul>	
<p><b>V. Public Health Announcements</b></p> <ul style="list-style-type: none"> <li>• Nassau County DOH</li> <li>• Suffolk County DOH</li> <li>• NYS DOH</li> </ul>		

**Educational Session:** Topic: HIV Update  
**Speaker:** Dr. Joseph Mc Gowan  
**Luncheon**

**Deleted:** William F. Vincent PhD

**\*\* Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**  
**Go to [www.apic-longisland.com](http://www.apic-longisland.com) . Save it as a Favorite.**

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**\*\*\*In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

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**Next Meeting:** Tuesday December 18, 2007  
**South Oaks Hospital, Chapel Auditorium**  
 See Chapter Website for directions

**Educational session for Dec 18Topic :**

**Speaker**

Respectfully submitted, P. Fitzsimons RN CIC

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