

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

Long Island Chapter 38

General Meeting Minutes 10/16/07

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Barbara Lambert, President, called the General Meeting to order at 1pm Minutes of Sept 2007 meeting were accepted. Meeting adjourned at 3pm.

<i>ITEM</i>	<i>DISCUSSION</i>	<i>RESPONSIBILITY</i>
Standing Business:		
I. New member Introductions Job Opening Announcements	B. Lambert introduced and welcomed R. Luttinger from Mather. Job openings continue to be posted on the chapter website	
II. Standing Business <ul style="list-style-type: none"> • Financial report • Bylaws • Strategic Plan 	J. Luchetti reported \$15,159 in the general fund and \$10,000 in CDs. Written report on file with the minutes. APIC National dues have been increased to \$169. Bylaws are not yet sent to National due to tentative changes in the meeting schedule. B. Lambert and A. Candela will complete this once the meeting schedule is finalized and forward the bylaws to National Apic. Strategic plan- B. Lambert reports no changes at this time.	A. Candela B. Lambert
Old and New Business		
<ul style="list-style-type: none"> • A. Chapter Conference • Schedule of meetings 	The program committee met at 9am to continue conference planning for Oct 2008 Chapter conference. It was decided that early registration fee would be \$125. Fee for non members would be \$135 and for members \$115. Vendors will be charged \$500 for a table if they prebook. Vendors that show up at the door will be charged \$750. 2 vendors will share a table. The conference is booked at the Swan Club with a \$500 deposit to hold the date. The conference will be held on Tuesday Oct 21, 2008, in lieu of the monthly chapter meeting.	All Board members
<ul style="list-style-type: none"> • B. NYS Infection Control training course for new practitioners 	B. Lambert reported on the info presented at the NYSACC meeting. The course will be presented for new practitioners, in Albany on Mon March 3 through Fri March 7, 2008. B. Lambert and D. DeDomenico will attend NYSAAC in November to participate in the planning of this course. The intent is for the program to be offered in other locations as well.	
<ul style="list-style-type: none"> • C. Public Relations – photos from APIC National Conference for newsletter 	The Board thanks D. DeDomenico once again for organizing and shipping the gift for the silent auction. B. Kranz contributed jewelry and a special thank you goes to her as well. Photos from the conference will be available on the chapter website. Members were asked to submit photos.	All members
IV. Committee Reports <ul style="list-style-type: none"> • NYSACC- C.Shannon 	B. Lambert requests that committee representatives email reports to D. Caccavale for inclusion in the monthly minutes. NSYACC - B. Lambert reported that the MRSA bill is currently in legislature. Letters to	All members

<ul style="list-style-type: none"> • Education-M.Tsivitis, M.Andresen • Membership- N.Barrett • Library- N. Barrett • Nominating- B. Kranz • Marketing- • Website – A. Candela • Newsletter- M. Solliday • Fundraising-D. DeDomenico • Long Term Care • Acute Care 	<p>assemblymen are available on the national APIC website and members are encouraged to send letters to their elected officials. The Board discussed the possibility of legislature regarding reporting of staph infections and the impact of that. Additionally, CMS issues with reimbursement for facility acquired infections were discussed. Clinical representatives must have input into the legislation, since it does not address the difference between infection and colonization. The Board voted to draft a letter and include what Chapter 38 deems would be appropriate. C. Shannon and D. DeDomenico to meet with Audrey Heffer, Queens Assembly in Far Rockaway to discuss issues related to the proposed bill.</p> <p>Education – M. Tsivitis will be resigning from her position of Education Chair. The Board thanks Marie for an exceptional job done and knows that members are often encouraged to attend APIC due to the wonderful educational offerings. Marie will continue to assist in planning the educational sessions, but volunteers will be sought to take over the role officially. The 2008 calendar is in progress. A needs assessment had been done for the chapter and topics of interest have already been presented. J. Greenko will speak to the chapter in Dec regarding Hep B and C. Marie also reported on NHSN reporting for hospitals and upcoming training and changes in legislation. The importance of ICPs having an HPN account was stressed.</p> <p>Membership – N. Barrett shared an updated member list. 100 members reported to date.</p> <p>Library – no report</p> <p>Nominating – B. Kranz reported that mass emailing was done for nominations for 2008. She did receive a few responses. D.Caccavale was nominated for President-elect for 2009 and accepted the nomination. No nominations were received for nominating chair. J. Padrone volunteered for this position and the Board accepted the nomination, with thanks to Josie for all she has contributed to the chapter. The ballot will be emailed in November. Voting will take place at the Dec meeting. The Board discussed offering a raffle prize for voting. Elected position serve the following terms in office: Secretary and Treasurer – 3 years, President and President Elect – 1 year, Treasurer elect – 2 years. No position may be held for more than 2 consecutive terms.</p> <p>Marketing and Website- J. Greenko will be taking over the Webmaster role in 2008. The Board thanks Andrea for an unbelievable job done with our chapter website.</p> <p>Newsletter - M. Solliday requests names of public health contacts from members and discussed possible topics and authors for the newsletter.</p> <p>Fundraising –D. DeDomenico sold APIC holiday cards at the meeting again. B. Lambert donated a holiday wreath for raffle at the meeting. Thanks to both.</p> <p>Policy and procedures for the chapter will be made available on line.</p> <p>LTC- D.Caccavale reported issues discussed which included recent DOH survey issues related to flu vaccination and consent/refusal forms, hand washing, clean supply storage, no evening DOH visits reported, scabies in a dementia unit</p>	
<p>V. Public Health Announcements</p> <ul style="list-style-type: none"> • Nassau County DOH • Suffolk County DOH • NYS DOH 	<p>J. Greenko reported sporadic flu activity in Nassau County Nassau and Suffolk are running flu clinics.</p>	

Educational Session: Topic: MRSA APIC Webinar
Speaker: Carlene Muto MD
Luncheon: provided by Rich Murphy from Clorox

**** Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**
Go to www.apic-longisland.com . Save it as a Favorite.
*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

Next Meeting: Tuesday, November 20, 2007
South Oaks Hospital, Chapel Auditorium
See Chapter Website for directions

Educational session for Nov 20: Topic :HIV Update 2007

Speaker: Joseph McGowan MD, FACP

Medical Director AIDS Research and Treatment North Shore

Respectfully submitted,

Donna Caccavale *RN, BSN, MBA*